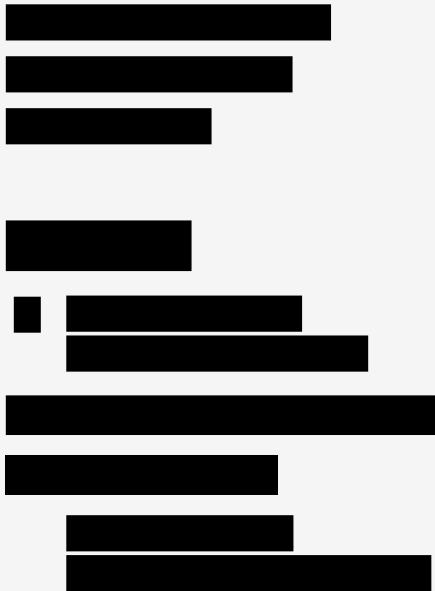




**Renata
GRADINARU**



ABOUT ME

Community organizer, civic activist, youth worker, PR manager, multi-tasking project manager in the municipal participatory budgeting project with 4 years of experience in the field of public relations, communication management, adviser on citizens' engagement in the decision-making processes and monitoring works.

WORK EXPERIENCE

15/03/2022 – 30/06/2022 – Moldova

National Consultant to provide gender expertise

UN Women

Member of the Team of National Consultants to provide gender expertise on field in the context of the refugee's crisis in Moldova, that will support UN Women team in the field in identifying key gender issues, gaps, constraints, complaints, demands, needs and challenges faced by Ukrainian women and girls' refugees and women organizations providing support for humanitarian assistance in the context of on-going refugees fleeing to Moldova due to war in Ukraine.

01/06/2020 – 31/12/2021 – Balti, Moldova

Advisor on Citizen's Engagement

GIZ (the project "Modernisation of local public services in the Republic of Moldova")

- ensuring the synchronization of actions on local civil society involvement with infrastructure measures implemented by GIZ with EU financial support;
- coordinating regional and local CSO activities with Local Public Authorities, Regional Development Agencies and Regional Development Councils in the North Region;
- advising the selected regional and local CSOs on development, implementation and reporting of actions according to the established procedures;
- facilitating the capacity development of partner organizations in the field of CSO action implementation;
- supporting regional CSOs in establishing and managing a transparent sub-granting mechanism to local civil society organizations;
- ensures the timely execution of planned activities within the project;
- representing GIZ in events/activities, to which I was delegated by the line manager.

03/2017 – CURRENT

Youth worker

Resource Center for Teenagers and Youth

- elaborating thematic informative materials (posters, videos, presentations) for the online activities;
- facilitating online and offline personal development trainings for young people;
- carrying out activities to attract external funds to ensure the functioning of the program and the activity of the Youth Center;
- promoting the activity of the Center through social networks, participation in TV, radio shows, publishing in local and national publications;

- creating, maintaining and developing collaboration relations with other organizations and institutions in the field;
- elaboration of the weekly and monthly work plan.

Balti, Moldova

04/2018 – 04/2018

Inspector specialist in public administration

Balti City Hall, Foreign Relations Service and Attracting Investments

- coordinating and monitoring activities related to attracting investments;
- elaborating of innovative projects, attracting local development investments;
- participating in determining the priority directions and elaboration of local strategies and programs regarding the social - economic development of the locality on medium and long term.

Balti, Moldova

10/01/2018 – CURRENT

President

NGO "Afina"

- coordinating all the activities of the association, including the financial ones;
- initiating new partnerships and collaborations;
- finding financing opportunities to mention the activity of the association;
- representing the association and its members in different activities/meetings/conferences, etc.

Balti, Moldova

12/2017 – 03/2018

Local project coordinator

British Council

Local project coordinator within the "*British Council's Active Citizens programme*". The programme promotes community cohesion through civic engagement and volunteering, implemented by British Council.

Balti, Moldova

08/2016 – 03/2017

Youth educator organizer

Municipal Center for Juveniles and Youth "Olimpic"

- elaborating thematic informative materials for the activities;
- facilitating offline personal development trainings for young people;
- carrying out fundraising activities to ensure the functioning of the program and the activity of the Youth Center.

Balti, Moldova

07/2017 – 10/2017

Facilitator

National Youth Council of Moldova

Facilitator within the follow-up activities held during the Project "Intercultural Dialogue in Moldova", implemented by National Youth Council of Moldova.

Balti

06/2017 – 12/2018

PR manager

NGO "Development in Partnership"

Balti, Moldova

01/2016 – 10/2019

Project manager/community organizer

Balti City Hall

Project manager/community organizer within the Project «Civic Budget», implemented by Balti City Hall.

- developing the regulation for the functioning of the project Civic Budget with the help of Polish experts and adjusting it according to Balti Municipality needs;
- coordinating the project and encouraging citizens to apply with initiatives;
- informing, providing assistance and mentoring citizens in completing the application forms;
- presentation of the results of the implementation of the municipal project at various national and international conferences/forums;
- facilitating the interaction between citizens and the representatives of the various departments within Balti City Hall;
- consolidating the collaboration between citizens and Balti City Hall;
- increasing citizens' access to information and their direct involvement in the decision-making process at local level;
- promoting volunteering and citizen involvement in community development;
- sustainable development of the community by involving citizens in participatory budgeting and emphasizing the importance of civic activism among citizens.

Balti

08/2015 – 05/2016

PR manager

NGO "Anima"

Balti, Moldova

07/2015 – 10/2019

Municipal councillor

Balti Municipal Council

- launching initiatives and written proposals to the municipal council;
- participating in the debates, making appeals, asking questions to those who were reporting and to the chair of the meeting;
- arguing the proposals I was making;
- coming with improvements and additions to draft decisions and other acts submitted for approval to the council;
- calling for the examination at municipal council meetings of the reports or information submitted by people in charge subordinated to the council;
- participating with the right of consultative vote in the examination of any issues regarding the interests of the citizens, whether they are analyzed and discussed by the specialized central administration authorities (CPA) or the local public administration (LPA).

Balti, Moldova

11/2014 – 08/2015

Project assistant/PR manager

NGO "Caroma Nord"

Balti, Moldova

07/2014 – 10/2014

Content manager

NGO "Pro-Business Nord"

Balti, Moldova

09/2005 – 04/2013

● **University Lecturer**

English Philology Chair, Balti State University "A. Russo"

Balti, Moldova

09/2002 – 05/2005

● **University Assistant**

English Philology Chair, Balti State University "A. Russo"

Balti, Moldova

09/2001 – 05/2002

● **Teacher of English and French**

Pedagogical College "I. Creanga"

Balti, Moldova

EDUCATION AND TRAINING

09/2015 – 06/2017 – Balti, Moldova

● **Master Degree in Political Science; Field of training - Public Administration Management**

Balti State University

09/2007 – 06/2009 – Balti, Moldova

● **Licentiate in Economic Sciences; Field of training – Finance, Program – Finance and Banks**

Balti State University

09/2001 – 06/2002 – Balti, Moldova

● **Master Degree in Philology; Field of training - French and English Language and Literature**

Balti State University

09/1997 – 06/2001 – Balti, Moldova

● **Licentiate in Philology; Speciality – French and English Language and Literature, French and English Department, Faculty of Foreign Languages**

Balti State University

LANGUAGE SKILLS

MOTHER TONGUE(S): Romanian

OTHER LANGUAGE(S):

English

Listening
C1

Reading
C2

**Spoken
production**
C2

**Spoken
interaction**
C1

Writing
C2

Russian

Listening
C2

Reading
C2

**Spoken
production**
C2

**Spoken
interaction**
C2

Writing
C2

French

Listening
C1

Reading
C1

**Spoken
production**
B2

**Spoken
interaction**
B2

Writing
C1

Spanish

Listening
A2

Reading
A2

**Spoken
production**
A2

**Spoken
interaction**
A2

Writing
A2

ORGANISATIONAL SKILLS

● **Organisational skills**

Leadership abilities, ability to synthesize and analyze, motivate the team, decision-making capacities, organizational and team spirit.

COMMUNICATION AND INTERPERSONAL SKILLS

● **Communication and interpersonal skills**

Good communication skills acquired through my experience as a lecturer, excellent ability to interact with young people/adults, acquired through the activities carried out within the projects.

JOB-RELATED SKILLS

● **Job-related skills**

Critical thinking, dependable, interpersonal, motivation, creative, problem solving, responsible, sense of humor, achievement and effort, cooperation, integrity.